Draft MINUTES OF THE
MISSISSIPPI ELECTRONIC GOVERNMENT OVERSIGHT COMMITTEE
JUNE 16, 2020

COMMITTEE MEMBERS PRESENT:

MS Department of Information Technology Services	Craig Orgeron, Chairman
MS Department of Revenue	Mickey Yates, Vice-Chairman
MS Department of Finance and Administration	Brandi King
MS Department of Public Safety	Clay Johnston
MS Office of the State Auditor	Samantha Atkinson
MS Secretary of State's Office	Michael Pantin
MS State Treasurer	David McRae

OTHERS PRESENT:

MS Department of Information Technology Services	Michele Blocker
MS Department of Information Technology Services	John McManus
MS Department of Information Technology Services	Katie White
MS Department of Information Technology Services	Renee Murray
MS Department of Information Technology Services	Steve Patterson
Mississippi Interactive	David Campbell
Mississippi Interactive	Drew Levanway
Mississippi Interactive	Spencer Jones
The Clay Firm	Karen Newman

Dr. Craig Orgeron called the meeting to order.

Dr. Craig Orgeron called for a motion to approve the minutes of the April 21, 2020 meeting if no changes were needed. Mr. Mickey Yates made the motion to accept the minutes, it was seconded by Ms. Samantha Atkinson. The motion passed with none opposed.

Mr. Drew Levanway presented the Portal Highlights and Current Projects portion of the EOC reports:

- NIC Mississippi recently completed a custom website for the Mississippi Department of Archives and History (MDAH). The new mobile responsive Eudora Welty House and Garden site provides visitor-focused design elements allowing users to book group tours, quickly identify museum hours of operation and seamlessly sign up for email notifications from the agency.
- The Mississippi Supreme Court and NIC Mississippi recently launched the Board of Bar Admissions Exam Applicant Payments application. The standalone payment page allows users registering for the Bar Exam to make payments online in light of COVID-19 office closures preventing in-person payments. From kickoff to launch, NIC Mississippi was able to complete the project in less than three weeks to provide a quick and efficient solution for the Board of Bar Admissions to continue business as safely and effectively as possible.
- NIC Mississippi has seen dramatic traffic increases in the MS Division of Medicaid and Department of Human Services Common Web Portal (CWP) as a direct result of the COVID-19 pandemic. Prior to the Shelter in Place order that was implemented on April 3rd, NIC Mississippi was successfully submitting approximately 4,500 applications a day, a number that had risen from 450-550 in January. During the time since the order, the

CWP has continued to experience tremendous volume increases processing upwards of 8,000 applications on any given day. Collectively, NIC Mississippi has successfully submitted over 90,000 applications in the months of April and May on behalf of the Mississippi Division of Medicaid and the Department of Human Services, seamlessly providing an uninterrupted essential service to the citizens of Mississippi.

Mr. Levanway reported that the following Communicator awards were received by the e-Government program in May:
- Communicator Award of Excellence, Website - Government: Department of Revenue QuickPay
- Communicator Award of Excellence, Mobile Sports/Recreation App: MDWFP WMA Mobile App
- Communicator Award of Distinction, Websites - Government: Department of Public Safety Website
- Communicator Award of Distinction, Websites - Government: ms.gov
- Communicator Award of Distinction, Websites - Government: Driver Self-Service Portal, drive.ms.gov

Projects presented for Prioritization Approval:
- Mississippi Department of Public Safety – Online Appointment Scheduler
- Mississippi Veteran's Home Purchase Board – Veteran's Loan Title Tree

Mr. Levanway presented the financial reports covering activities since the last meeting.

Dr. Orgeron asked for a motion to approve the project queue. Mr. Clay Johnston moved approval of the queue. The motion was seconded by Ms. Samantha Atkinson, and the motion carried with none opposed.

Mr. Spencer Jones provided an overview of the program's current security posture:

- Security
    - Up to date with Windows and Linux Patching
    - Completed NIC's 2019-2020 Security and Compliance Assessment Program • Program has been reviewed by Third-Party Fishtech and attestation was received 5/29/20.
    - NIC's 2020-2021 Security and Compliance Assessment Program will be reviewed by TrustWave

Next Mr. Jones presented an update on Infrastructure projects.
- SharePoint platform to the Drupal platform Conversion
    - 11 template websites have been converted and are live
    - 9 template websites are in UAT and waiting for the agency sign-off to go live
    - 4 template websites are in the queue for conversion
    - Planning to initiate further discussions this summer with individual agencies that have custom SharePoint websites
- Allocated additional resources for Windows and Linux to support uptick in Covid-19 traffic
- Uptime
    - Past 3 months: 99.95%
    - Since 1/1/20: 99.96%

The next meeting is scheduled for August 18, 2020.

The meeting was adjourned.

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Craig P. Orgeron, Ph.D., Chairman   Mickey Yates, Vice-Chairman